

Southview Manor Balance Sheet

Preview

December, 2020

Balance

Assets

Current Assets

5	UMB General Fund	401,647.75
9	Petty Cash	200.00
15	Accts Receivable Due from COCC	100,628.98
20	Allowance for Doubtful Accounts	9,715.16
29	Prepaid Insurance	50,140.28
60	Allow for Obsolete Inventory	34,349.15
169	CFP HUD Rec/Deferred Revenue	(95,445.07)

Total Current Assets 501,236.25

Non-Current Assets

170	Leasehold Improvements	411,385.85
171	Land	257,925.00
172	Buildings	6,040,839.89
174	Equipment - Admin	66,932.74
175	Accumulated Depreciation	(5,243,549.00)

Total Fixed Assets 1,533,534.48

Total Assets 2,034,770.73

Liabilities

Current Liabilities

300	Tenants Security Deposit	23,500.00
304	Accts Payable Due to COCC	245,842.74
306	Accrued Comp Absences	3,033.76

Total Current Liabilities 272,376.50

Non-Current Liabilities

470	Comp Absences - NonCurrent	375.73
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Total Non-Current Liabilities 375.73

Total Liabilities 272,752.23

Net Assets

600	Capitalized Assets	1,533,534.48
602	Unrestricted Assets	262,611.54
700	Current Year Net Income (Loss)	(34,127.52)

Total Net Assets 1,762,018.50

Total Liabilities and Net Assets 2,034,770.73

Southview Manor

Board Operating Statement

Preview

December, 2020

	<u>Monthly Totals</u>	<u>Year-to-Date Totals</u>
Income		
Dwelling Rent	27,613.03	249,733.03
Excess Utilities	0.00	179.11
Other Income - Tenant Charges & Fees	200.00	2,685.75
Income - Other Sources	816.53	9,334.69
HUD PH Op CARE Grant Funds	0.00	52,171.00
Transfers from Capital Fund Grants	0.00	150,000.00
HUD Subsidy Earned	35,257.00	265,256.00
Operating Income	63,886.56	729,359.58
Expenses		
Administrative Salaries	5,125.73	38,960.90
Admin Salaries - COVID Haz Pay	0.00	8,462.34
Legal Expense	200.00	2,330.75
Staff Training	118.99	118.99
Staff Training - COVID	0.00	300.00
Travel	0.00	18.00
Audit Fee	0.00	4,000.00
Sundry	615.48	615.48
Office Supplies	702.08	1,641.61
Computer Support / Repair	0.00	7,124.37
Advertising	351.88	568.54
Publications	0.00	83.80
Membership Dues and Fees	46.00	475.30
Telephone/DSL Lines	774.02	6,062.89
Admin Expenses - COVID Related	111.92	6,662.97
Misc. Admin Expenses	8,291.34	8,667.72
Admin Contracts	191.66	3,586.37
Tenant Screening	9.52	275.05
Copier Lease/Usage	283.27	1,819.56
Management Fees	6,877.52	62,959.65
Bookkeeping Fees	1,020.00	9,337.50
Asset Management Fees	1,450.00	13,050.00
Tenant Services - Salaries	567.00	2,116.80
Tenant Services - Other incurred service cost	60.60	4,008.09
Water	2,025.91	19,414.33
Electricity	9,228.71	67,272.98
Other Utilities Expense	2,739.05	24,558.28
Maintenance Labor	5,877.43	44,052.55
Maint Labor - COVID Haz Pay	0.00	10,871.60
Materials	10,901.31	28,078.32
Materials - COVID	0.00	6,245.06
Contract Cost	6,017.84	39,459.40
Contract Costs - COVID	0.00	13,422.49
Contracts - Heating and Cooling	5,064.83	22,432.76
Elevator Contract	0.00	702.48
Contracts - Landscape and Grounds	0.00	3,200.00
Contracts - Unit Turnaround	5,671.88	16,943.83
Contracts Electrical	360.00	2,015.00
Contracts - Plumbing	4,671.51	5,591.49
Contracts - Extermination	4,262.00	22,146.00
Contracts - Janitorial	3,992.67	13,551.81
Contract Costs - Misc	425.00	4,689.62
Trash Removal	2,300.00	12,710.00
Vehicle Maintenance	0.00	404.72
Appliance/equipment Maint & Repair	0.00	3,330.00

Southview Manor
Board Operating Statement

Preview

December, 2020

	<u>Monthly Totals</u>	<u>Year-to-Date Totals</u>
Insurance - Prop	3,313.20	29,391.28
Insurance - Liability	355.17	3,150.69
Insurance - Workman's Comp	527.73	4,221.56
Insurance - Other	208.91	1,789.02
Employee Benefit - Admin	587.82	17,217.00
Employee Benefits - Maint	928.96	8,618.91
Collection Losses	4,610.24	4,759.24
Operating Expenses	100,867.18	613,487.10
Operating Profit / (Loss)	(36,980.62)	115,872.48
Retained Earnings		115,872.48

Report Selections

Southview Manor

Board Operating Statement / Budget

Preview

December, 2020

	<u>Monthly Totals</u>	<u>PUM</u>	<u>Monthly Budget</u>	<u>PUM</u>	<u>YTD Totals</u>	<u>PUM</u>	<u>YTD Budget</u>	<u>PUM</u>
Income								
Dwelling Rent	27,613.03	190.43	27,083.33	186.78	249,733.03	191.37	243,750.00	186.78
Excess Utilities	0.00	0.00	0.00	0.00	179.11	0.14	0.00	0.00
Other Income - Tenant Charges & Income - Other Sources	200.00	1.38	435.42	3.00	2,685.75	2.06	3,918.75	3.00
HUD PH Op CARE Grant Funds	816.53	5.63	1,000.00	6.90	9,334.69	7.15	9,000.00	6.90
HUD PH Op CARE Grant Funds	0.00	0.00	0.00	0.00	52,171.00	39.98	0.00	0.00
Transfers from Capital Fund Grant	0.00	0.00	10,000.00	68.97	150,000.00	114.94	90,000.00	68.97
HUD Subsidy Earned	35,257.00	243.15	25,284.67	174.38	265,256.00	203.26	227,562.00	174.38
Operating Income	63,886.56	440.60	63,803.42	440.02	729,359.58	558.90	574,230.75	440.02
Expenses								
Administrative Salaries	5,125.73	35.35	4,394.17	30.30	38,960.90	29.86	39,547.50	30.30
Admin Salaries - COVID Haz Pay	0.00	0.00	0.00	0.00	8,462.34	6.48	0.00	0.00
Legal Expense	200.00	1.38	208.33	1.44	2,330.75	1.79	1,875.00	1.44
Staff Training	118.99	0.82	41.67	0.29	118.99	0.09	375.00	0.29
Staff Training - COVID	0.00	0.00	0.00	0.00	300.00	0.23	0.00	0.00
Travel	0.00	0.00	83.34	0.57	18.00	0.01	750.00	0.57
Audit Fee	0.00	0.00	333.33	2.30	4,000.00	3.07	3,000.00	2.30
Sundry	615.48	4.24	166.67	1.15	615.48	0.47	1,500.00	1.15
Office Supplies	702.08	4.84	166.67	1.15	1,641.61	1.26	1,500.00	1.15
Expendable Office Equipment	0.00	0.00	166.67	1.15	0.00	0.00	1,500.00	1.15
Computer Support / Repair	0.00	0.00	416.67	2.87	7,124.37	5.46	3,750.00	2.87
Advertising	351.88	2.43	20.83	0.14	568.54	0.44	187.50	0.14
Publications	0.00	0.00	29.17	0.20	83.80	0.06	262.50	0.20
Membership Dues and Fees	46.00	0.32	145.83	1.01	475.30	0.36	1,312.50	1.01
Telephone/DSL Lines	774.02	5.34	625.00	4.31	6,062.89	4.65	5,625.00	4.31
Collection Agent Fees & Court Cos	0.00	0.00	125.00	0.86	0.00	0.00	1,125.00	0.86
Admin Expenses - COVID Related	111.92	0.77	0.00	0.00	6,662.97	5.11	0.00	0.00
Misc. Admin Expenses	8,291.34	57.18	208.33	1.44	8,667.72	6.64	1,875.00	1.44
Admin Contracts	191.66	1.32	1,125.00	7.76	3,586.37	2.75	10,125.00	7.76
Tenant Screening	9.52	0.07	333.33	2.30	275.05	0.21	3,000.00	2.30
Copier Lease/Usage	283.27	1.95	175.00	1.21	1,819.56	1.39	1,575.00	1.21
Management Fees	6,877.52	47.43	6,166.67	42.53	62,959.65	48.24	55,500.00	42.53
Bookkeeping Fees	1,020.00	7.03	1,000.00	6.90	9,337.50	7.16	9,000.00	6.90
Asset Management Fees	1,450.00	10.00	1,541.67	10.63	13,050.00	10.00	13,875.00	10.63
Tenant Services - Salaries	567.00	3.91	125.00	0.86	2,116.80	1.62	1,125.00	0.86
Tenant Services - Other incurred s	60.60	0.42	375.00	2.59	4,008.09	3.07	3,375.00	2.59
Water	2,025.91	13.97	2,500.00	17.24	19,414.33	14.88	22,500.00	17.24
Electricity	9,228.71	63.65	11,395.83	78.59	67,272.98	51.55	102,562.50	78.59
Other Utilities Expense	2,739.05	18.89	2,708.33	18.68	24,558.28	18.82	24,375.00	18.68
Maintenance Labor	5,877.43	40.53	5,795.25	39.97	44,052.55	33.76	52,157.25	39.97
Maint Labor - COVID Haz Pay	0.00	0.00	0.00	0.00	10,871.60	8.33	0.00	0.00
Materials	10,901.31	75.18	2,533.33	17.47	28,078.32	21.52	22,800.00	17.47
Materials - COVID	0.00	0.00	0.00	0.00	6,245.06	4.79	0.00	0.00
Contract Cost	6,017.84	41.50	833.33	5.75	39,459.40	30.24	7,500.00	5.75
Contract Costs - COVID	0.00	0.00	0.00	0.00	13,422.49	10.29	0.00	0.00
Contracts - Heating and Cooling	5,064.83	34.93	2,500.00	17.24	22,432.76	17.19	22,500.00	17.24
Elevator Contract	0.00	0.00	1,000.00	6.90	702.48	0.54	9,000.00	6.90
Contracts - Landscape and Ground	0.00	0.00	291.67	2.01	3,200.00	2.45	2,625.00	2.01
Contracts - Unit Turnaround	5,671.88	39.12	2,291.67	15.80	16,943.83	12.98	20,625.00	15.80
Contracts Electrical	360.00	2.48	83.33	0.57	2,015.00	1.54	750.00	0.57
Contracts - Plumbing	4,671.51	32.22	125.00	0.86	5,591.49	4.28	1,125.00	0.86
Contracts - Extermination	4,262.00	29.39	1,875.00	12.93	22,146.00	16.97	16,875.00	12.93

Southview Manor

Board Operating Statement Detail

Preview

December, 2020

Monthly Totals

Income

Dwelling Rent	27,613.03
Excess Utilities	0.00
Other Income - Tenant Charges & Fees	200.00
Income - Other Sources	816.53
HUD PH Op CARE Grant Funds	0.00
Transfers from Capital Fund Grants	0.00
HUD Subsidy Earned	35,257.00

Operating Income

63,886.56

Expenses

Administrative Salaries

00103565	12/10/2020	Deanna L. Roper	Salary	205.32
00103570	12/10/2020	Heather M. Figley	Salary	265.24
00103576	12/10/2020	Ivette K. Gonzalez	Salary	1,857.69
00103585	12/10/2020	Latisha M French	Salary	230.77
00103591	12/23/2020	Deanna L. Roper	Salary	205.32
00103596	12/23/2020	Heather M. Figley	Salary	265.24
00103601	12/23/2020	Ivette K. Gonzalez	Salary	1,865.38
00103610	12/23/2020	Latisha M French	Salary	230.77
Total				5,125.73

Admin Salaries - COVID Haz Pay

Total	0.00
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Legal Expense

00021192	12/18/2020	Payment Processing Center	SM; Court Filing Fee; Writ of Execution; ;	100.00
00021192	12/18/2020	Payment Processing Center	SM; Court Filing Fee; Writ of Execution;	100.00
Total				200.00

Staff Training

00021187	12/18/2020	MONAHRO	2021 MONAHRO Virtual Conference Re	99.00
00021211	12/18/2020	Visa Card Services	Zoom - 11/10 - 11/10/2020 to 11/9/2021	19.99
Total				118.99

Staff Training - COVID

Total	0.00
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Travel

Total	0.00
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Audit Fee

Total	0.00
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Sundry

00021119	12/04/2020	Grapevine Designs LLC	Wearables; Mens & Womens Polo's, Car	615.48
Total				615.48

Office Supplies

Southview Manor

Board Operating Statement Detail

Preview

December, 2020

				<u>Monthly Totals</u>
00021135	12/04/2020	National Pen Co. LLC	MMV-1EE Bright Soft Touch Diamond St	162.08
00021203	12/18/2020	SumnerOne Inc	Cross Base Table/Mahogany	500.00
00021211	12/18/2020	Visa Card Services	Amazon - 11/6 - Crescent Creative Prod	40.00
Total				702.08
Computer Support / Repair				
Total				0.00
Advertising				
00021132	12/04/2020	Metromedia Inc.	Independence Welcome Home Magazine	123.75
00021154	12/04/2020	Target Marketing	Chamber of Commerce Advertising	119.80
00021218	12/31/2020	CareerBuilder LLC	Total TA Stack Good SMB Bundle 3; 11/3	108.33
Total				351.88
Publications				
Total				0.00
Membership Dues and Fees				
00021124	12/04/2020	Independence Chamber of Commerce	Champion Membership	46.00
Total				46.00
Telephone/DSL Lines				
00021129	12/04/2020	LogMein Communications, Inc.	Jive+GoToMeeting Pro; Connect Bundle;	112.07
00021169	12/18/2020	Comcast	Account 8512 10 001 0844316; 12/15 to	134.85
00021207	12/18/2020	Verizon Wireless	Account 842237831-00001; 11/3 to 12/2	85.33
00021220	12/31/2020	Comcast	Account 8512 10 001 0893958; 12/21 to	408.44
00103508	12/02/2020	Figley, Heather	Cell Phone Allowance - Deputy Executive	10.00
00103522	12/02/2020	Jones, Richard L.	Cell Phone Allowance - Maintenance Sup	23.33
Total				774.02
Admin Expenses - COVID Related				
00021214	12/31/2020	Amazon Capital Services	Bandana Face Scarf Cover; Neck & Mou	69.95
00021214	12/31/2020	Amazon Capital Services	Bandana Face Scarf Cover; Neck & Mou	41.97
Total				111.92
Misc. Admin Expenses				
00021106	12/04/2020	Career Data Inc.	Employment Screening; Paul Elliott	47.52
00021107	12/04/2020	Cereta Gibbons Db	Grant Writing Services-Resident Opport	2,000.00
00021141	12/04/2020	Purchase Power	Refill Postage Machine; SM; 200 @ \$.50	100.00
00021156	12/04/2020	Trigger Transformation Inc	Employee Evaluation Software; Annual S	436.86
00021211	12/18/2020	Visa Card Services	GoDaddy - 10/31 - Domain Registration,	70.12
00021211	12/18/2020	Visa Card Services	Amazon - 11/2 - Canvas Wall Art	230.97
00021211	12/18/2020	Visa Card Services	Amazon - 11/2 - Canvas Wall Art	230.97
00021211	12/18/2020	Visa Card Services	Amazon - 11/2 - Canvas Wall Art	230.97
00021211	12/18/2020	Visa Card Services	Amazon - 11/2 - Canvas Wall Art	215.97
00021211	12/18/2020	Visa Card Services	Amazon - 11/2 - Canvas Wall Art	215.97
00021211	12/18/2020	Visa Card Services	Amazon - 11/2 - Canvas Wall Art	287.97
00021211	12/18/2020	Visa Card Services	Amazon - 11/2 - Canvas Wall Art	164.10
00021211	12/18/2020	Visa Card Services	Amazon - 11/2 - Canvas Wall Art shipping	4.99
00021211	12/18/2020	Visa Card Services	Amazon - 11/2 - Canvas Wall Art - Promc	(19.69)
00021211	12/18/2020	Visa Card Services	Amazon - 11/4 - Canvas Wall Art	85.98
00021211	12/18/2020	Visa Card Services	Amazon - 11/4 - Canvas Wall Art	217.80
00021211	12/18/2020	Visa Card Services	Amazon - 11/4 - Canvas Wall Art	119.97
00021211	12/18/2020	Visa Card Services	Amazon - 11/4 - Canvas Wall Art	128.97

Southview Manor

Board Operating Statement Detail

Preview

December, 2020

				<u>Monthly Totals</u>
00021211	12/18/2020	Visa Card Services	Amazon - 11/4 - Canvas Wall Art	156.69
00021211	12/18/2020	Visa Card Services	Amazon - 11/4 - Canvas Wall Art	229.23
00021211	12/18/2020	Visa Card Services	Amazon - 11/4 - Canvas Wall Art	136.74
00021211	12/18/2020	Visa Card Services	Amazon - 11/4 - Canvas Wall Art	156.42
00021211	12/18/2020	Visa Card Services	Amazon - 11/4 - Canvas Wall Art	109.62
00021211	12/18/2020	Visa Card Services	Amazon - 11/4 - Canvas Wall Art	219.03
00021211	12/18/2020	Visa Card Services	Amazon - 11/4 - Canvas Wall Art	157.80
00021211	12/18/2020	Visa Card Services	Amazon - 11/4 - Canvas Wall Art	77.98
00021211	12/18/2020	Visa Card Services	Amazon - 11/4 - Canvas Wall Art	91.98
00021211	12/18/2020	Visa Card Services	Amazon - 11/4 - Canvas Wall Art	149.80
00021211	12/18/2020	Visa Card Services	Amazon - 11/4 - Canvas Wall Art	134.97
00021211	12/18/2020	Visa Card Services	Amazon - 11/4 - Canvas Wall Art	230.97
00021211	12/18/2020	Visa Card Services	Amazon - 11/4 - Canvas Wall Art	230.97
00021211	12/18/2020	Visa Card Services	Amazon - 11/4 - Canvas Wall Art	153.98
00021211	12/18/2020	Visa Card Services	Amazon - 11/4 - Canvas Wall Art	230.97
00021211	12/18/2020	Visa Card Services	Amazon - 11/4 - Canvas Wall Art	230.97
00021211	12/18/2020	Visa Card Services	Amazon - 11/4 - Canvas Wall Art	230.97
00021211	12/18/2020	Visa Card Services	Amazon - 11/4 - Canvas Wall Art	119.97
00021211	12/18/2020	Visa Card Services	Amazon - 11/4 - Canvas Wall Art	94.00
00021211	12/18/2020	Visa Card Services	Amazon - 11/4 - Canvas Wall Art	139.40
00021211	12/18/2020	Visa Card Services	Amazon - 11/4 - Canvas Wall Art - Promc	(18.53)
00021211	12/18/2020	Visa Card Services	Amazon - 11/2 - Canvas Wall Art Prints	257.97
Total				8,291.34
Admin Contracts				
00021136	12/04/2020	New Directions	12/2020; EAP Services: ID2985	25.00
00021198	12/18/2020	Scott Accounting & Computer Se	SACS Software Maintenance, Mobile Wc	166.66
Total				191.66
Tenant Screening				
00021157	12/04/2020	TruDiligence LLC	Background Checks; Username - D Ropt	9.52
Total				9.52
Copier Lease/Usage				
00021216	12/31/2020	Canon Financial Services Inc	Copier; Model IRDX4735I; Serial 25V027	199.87
00021216	12/31/2020	Canon Financial Services Inc	Copier; Model IR4535I; Serial UMU0693:	83.40
Total				283.27
Management Fees				
JV21/9065	12/31/2020	Journal Voucher	Post Monthly Mgmt, Bkking & Assets Mgr	6,877.52
Total				6,877.52
Bookkeeping Fees				
JV21/9065	12/31/2020	Journal Voucher	Post Monthly Mgmt, Bkking & Assets Mgr	1,020.00
Total				1,020.00
Asset Management Fees				
JV21/9065	12/31/2020	Journal Voucher	Post Monthly Mgmt, Bkking & Assets Mgr	1,450.00
Total				1,450.00
Tenant Services - Salaries				
00021140	12/04/2020	Proell, William	Stipend Trash Pick Up; 11/16 to 11/20; 5	47.25
00021140	12/04/2020	Proell, William	Stipend Trash Pick Up; 11/23 to 11/27; 5	47.25

Southview Manor

Board Operating Statement Detail

Preview

December, 2020

				<u>Monthly Totals</u>
00021145	12/04/2020	Seever, Linda	Stipend Trash Pick Up; 11/14 to 11/21; 5	47.25
00021145	12/04/2020	Seever, Linda	Stipend Trash Pick Up; 11/22 to 11/28; 5	47.25
00021195	12/18/2020	Proell, William	Stipend Trash Pick Up; 11/30 to 12/4; 5	47.25
00021195	12/18/2020	Proell, William	Stipend Trash Pick Up; 12/7 to 12/11; 5	47.25
00021199	12/18/2020	Seever, Linda	Stipend Trash Pick Up; 11/29 to 12/5; 5	47.25
00021199	12/18/2020	Seever, Linda	Stipend Trash Pick Up; 12/6 to 12/13; 5	47.25
00021236	12/31/2020	Proell, William	Stipend Trash Pick Up; 12/14 to 12/18; 5	47.25
00021236	12/31/2020	Proell, William	Stipend Trash Pick Up; 12/21 to 12/25; 5	47.25
00021239	12/31/2020	Seever, Linda	Stipend Trash Pick Up; 12/13 to 12/19; 5	47.25
00021239	12/31/2020	Seever, Linda	Stipend Trash Pick Up; 12/20 to 12/27; 5	47.25
Total				567.00
Tenant Services - Other incurred service cost				
00021178	12/18/2020	Independence False Alarm Reduction Pr	SM; Notification of 2 False Alarm Activati	25.00
00021211	12/18/2020	Visa Card Services	Vonage - 11/18	35.60
Total				60.60
Water				
00021181	12/18/2020	Independence Utilities	Account 00061271-0074626; 10/15 to 11/	980.37
00021181	12/18/2020	Independence Utilities	Account 00061271-0074623; 10/15 to 11/	1,045.54
Total				2,025.91
Electricity				
00021125	12/04/2020	Independence Utilities	Account 00061271-0074170; 10/6 to 11/	4,763.35
00021125	12/04/2020	Independence Utilities	Account 00061271-0074611; 10/6 to 11/	4,348.34
00021181	12/18/2020	Independence Utilities	Account 00207639-0074212; 11/3 to 11/	4.49
00021181	12/18/2020	Independence Utilities	Account 00061271-0074251; 10/18 to 11	7.15
00021181	12/18/2020	Independence Utilities	Account 00207639-0074278; 10/15 to 11	33.56
00021181	12/18/2020	Independence Utilities	Account 00207639-0074287; 10/15 to 11	9.67
00021181	12/18/2020	Independence Utilities	Account 00207639-0074293; 10/15 to 11	8.62
00021181	12/18/2020	Independence Utilities	Account 00061271-0074620; 10/15 to 11	53.53
Total				9,228.71
Other Utilities Expense				
00021181	12/18/2020	Independence Utilities	Account 00061271-0074626; 10/15 to 11	1,326.45
00021181	12/18/2020	Independence Utilities	Account 00061271-0074623; 10/15 to 11	1,412.60
Total				2,739.05
Maintenance Labor				
00103567	12/10/2020	Richard L. Jones	Salary	740.78
00103568	12/10/2020	Roy D. Dodson Jr.	Salary	1,893.25
00103584	12/10/2020	Terrenth M. Hill	Salary	603.21
00103593	12/23/2020	Richard L. Jones	Salary	765.53
00103594	12/23/2020	Roy D. Dodson Jr.	Salary	1,425.86
00103609	12/23/2020	Terrenth M. Hill	Salary	448.80
Total				5,877.43
Maint Labor - COVID Haz Pay				
Total				0.00
Materials				
00021100	12/04/2020	Amazon Capital Services	Lucky Super Soft Hand Sanitizer Gel; 33	46.56
00021100	12/04/2020	Amazon Capital Services	Lucky Super Soft Hand Sanitizer Gel; 8 c	36.00
00021120	12/04/2020	Greg's Lock & Key Service Inc	Invoice C159083 - KEY BLANKS, SC1	33.60

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				<u>Monthly Totals</u>
00021120	12/04/2020	Greg's Lock & Key Service Inc	Invoice C159083 - Deadbolt - Satin Chro	215.96
00021120	12/04/2020	Greg's Lock & Key Service Inc	Invoice C159083 - Cylinder Rekey & Mas	40.00
00021122	12/04/2020	HD Supply Facilities Maint.	WINDOW ULTRA SASH BALANCE 24"	76.40
00021147	12/04/2020	Sherwin-Williams	SM; Paint Supplies	497.85
00021147	12/04/2020	Sherwin-Williams	SM; Paint Supplies; INT PT 5th FL	499.89
00021176	12/18/2020	Greg's Lock & Key Service Inc	Invoice C158140 - KEY BLANKS, SC1	6.30
00021176	12/18/2020	Greg's Lock & Key Service Inc	Invoice C158140 - KEY BLANKS, SC1	7.50
00021176	12/18/2020	Greg's Lock & Key Service Inc	Invoice C158140 - KEY BLANKS, SC1	24.00
00021211	12/18/2020	Visa Card Services	Amazon - 6Pack 12-Inch Double Ring Di	814.95
00021211	12/18/2020	Visa Card Services	Amazon - 11/23 - 15W 7.5"Dimmable LE	197.97
00021211	12/18/2020	Visa Card Services	Amazon - 11/23 - 24 Inch Vanity Light Up	809.85
00021211	12/18/2020	Visa Card Services	Pro Imprint - 11/25 - Custom Printed Hea	94.40
00021211	12/18/2020	Visa Card Services	TreeTop Products - 11/26 - <adospm Ber	1,977.70
00021211	12/18/2020	Visa Card Services	TreeTop Products - 11/26 - Shipping Cha	84.96
00021214	12/31/2020	Amazon Capital Services	Wuloo Wireless Intercom Doorbells for H	47.99
00021214	12/31/2020	Amazon Capital Services	Kate & Laurel Baron Rustic Pivot Mirror	96.99
00021229	12/31/2020	Greg's Lock & Key Service Inc	Invoice C159681 - KEYS	15.00
00021238	12/31/2020	Santa Fe Glass	SM; North Entrance Has Broken Window	138.19
00021240	12/31/2020	Sherwin-Williams	SM; Paint Supplies	277.20
00021240	12/31/2020	Sherwin-Williams	SM; Paint Supplies; 2nd Floor	410.16
00021240	12/31/2020	Sherwin-Williams	SM; Paint Supplies for Interior	431.64
00021240	12/31/2020	Sherwin-Williams	SM; Floor 1; Paint Supplies	478.41
00021240	12/31/2020	Sherwin-Williams	SM; Paint Supplies	179.00
00021240	12/31/2020	Sherwin-Williams	SM; Paint Supplies; 1st Fl Int	89.50
TTC20012	12/31/2020	Tenant Transactions	For Project 05	(116.25)
00021159	12/04/2020	Verizon Connect NWF Inc.	GPS Device; Monthly Service; November	10.78
00021118	12/04/2020	GE Appliances	REFRIGERATOR 17'	1,455.00
00021118	12/04/2020	GE Appliances	20" ELECTRIC RANGE	1,556.00
00021118	12/04/2020	GE Appliances	Crated Delivery Charge - Refrigerators	96.00
00021118	12/04/2020	GE Appliances	Crated Delivery Charge - Ranges	112.00
00021213	12/18/2020	Wex Bank	Fuel Purchase; On call Van	9.81
00021245	12/31/2020	Tailor Made Exteriors LLC	12/30/2020; 6 Scoops of Salt; SM	150.00
Total				10,901.31

Materials - COVID

Total 0.00

Contract Cost

00021101	12/04/2020	American Fire Sprinkler Corporation	Replace broken Post Indicator on post in	3,231.00
00021102	12/04/2020	Atronic Alarms	SM; Cellular Monitoring, Interactive, & Se	56.00
00021102	12/04/2020	Atronic Alarms	SM; Open Eye Web Services & Health M	470.00
00021111	12/04/2020	Cornell Roofing & Sheet Metal	SM; 2020 Fall Semi-Annual Roof Inspect	650.00
00021214	12/31/2020	Amazon Capital Services	Allstate B2B 4-Year /caneras & Camcord	15.99
00021221	12/31/2020	Critical Protection & Investigation Agency	SM; Monitor Cameras Remotely; Monitor	612.00
00021234	12/31/2020	MDL Technology LLC	Security Event Manager(up to 100 Node:	601.60
00021238	12/31/2020	Santa Fe Glass	SM; North Entrance Has Broken Window	115.00
00021244	12/31/2020	Superior Electrical Construction Inc	SM; Made Repairs to Pole Lights Using l	200.00
00021244	12/31/2020	Superior Electrical Construction Inc	SM; Made Repairs to Pole Lights Using l	25.00
00021244	12/31/2020	Superior Electrical Construction Inc	SM; Repair Exterior Lights; A-Side Poles	181.25
00021244	12/31/2020	Superior Electrical Construction Inc	SM; Repair Exterior Lights; A-Side Poles	50.00
TTC20011	12/31/2020	Tenant Transactions	For Project 03	(130.00)
TTC20012	12/31/2020	Tenant Transactions	For Project 05	(60.00)
Total				6,017.84

Contract Costs - COVID

Total 0.00

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Contracts - Heating and Cooling				
00021131	12/04/2020	Martin Mechanical Contractors	SM; Apt 114B; Trace Room Tstat wiring fr	1,024.03
00021131	12/04/2020	Martin Mechanical Contractors	SM; Apt 520; No Cooling; Replaced Pipe	814.16
00021131	12/04/2020	Martin Mechanical Contractors	SM; Contract October Billing; 5/1/2020 tc	1,652.32
00021233	12/31/2020	Martin Mechanical Contractors	SM; Circulating Pump on Bside is tripping	1,574.32
Total				5,064.83
Elevator Contract				
Total				0.00
Contracts - Landscape and Grounds				
Total				0.00
Contracts - Unit Turnaround				
00021151	12/04/2020	Stevens Services LLC	SM; Make Ready #429B(1BR); 11/24 to	719.48
00021151	12/04/2020	Stevens Services LLC	SM; Make Ready #323B(1BR); 11/30 to	719.48
00021153	12/04/2020	Surface Restoration	SM; Resurface Kitchen Counter, Resurfa	375.00
00021153	12/04/2020	Surface Restoration	SM; Resurface Kitchen Counter, Resurfa	240.00
00021202	12/18/2020	Stevens Services LLC	SM; Make Ready #304A(1 BR); 12/2 to 1	719.48
00021243	12/31/2020	Stevens Services LLC	SM; Make Ready #102A(1BR); 12/16 to	719.48
00021243	12/31/2020	Stevens Services LLC	SM; Make Ready #112B(1BR); 12/17 to	719.48
00021243	12/31/2020	Stevens Services LLC	SM; Make Ready #115B(1BR); 12/18 to	719.48
00021243	12/31/2020	Stevens Services LLC	SM; Trash Out of #525B; 12/28	185.00
00021243	12/31/2020	Stevens Services LLC	SM; Trash Out of Unit #301A; 12/28	185.00
00021243	12/31/2020	Stevens Services LLC	SM; Trash Out of Unit #511A; 12/28	185.00
00021243	12/31/2020	Stevens Services LLC	SM; Trash Out of Unit #428B; 12/28	185.00
Total				5,671.88
Contracts Electrical				
00021244	12/31/2020	Superior Electrical Construction Inc	SM; Made Repairs to Pole Lights Using L	150.00
00021244	12/31/2020	Superior Electrical Construction Inc	SM; Repair Exterior Lights; A-Side Poles	210.00
Total				360.00
Contracts - Plumbing				
00021131	12/04/2020	Martin Mechanical Contractors	SM; Unit 204; Repair Nipple on Kitchen S	578.45
00021131	12/04/2020	Martin Mechanical Contractors	SM; Apt 313; Re-Piped 313 & 315; Reple	657.35
00021233	12/31/2020	Martin Mechanical Contractors	SM; Unit 416- Replace Drain T; Line was	1,675.98
00021233	12/31/2020	Martin Mechanical Contractors	SM; Rebuild Kitchen Sink of Units 330A &	955.80
00021233	12/31/2020	Martin Mechanical Contractors	SM; Unit 509; Rebuild Kitchen Sink	803.93
Total				4,671.51
Contracts - Extermination				
00021139	12/04/2020	Planet Pest Solutions LLC	SM; Bed Bug Treatments - Apts 303A, 53	1,000.00
00021139	12/04/2020	Planet Pest Solutions LLC	SM; Bed Bug Treatments; 306A, 528B &	1,120.00
00021149	12/04/2020	Smithereen Pest Management Services	SM; Regularly Scheduled PC Service	192.00
00021193	12/18/2020	Planet Pest Solutions LLC	SM; Bed Bug Inspections; Apts 530B, 33	300.00
00021193	12/18/2020	Planet Pest Solutions LLC	SM; Bed Bug Inspections - Apt 203A & 5;	450.00
00021193	12/18/2020	Planet Pest Solutions LLC	SM; Bed Bug Treatments; Apts 528B, 42	1,200.00
Total				4,262.00
Contracts - Janitorial				
00021126	12/04/2020	Jan-Pro Cleaning Systems Midwest	SM; Regular Janitorial Service from 11/1	2,005.00
00021130	12/04/2020	Lyman Janitorial LLC	SM; Carpet Extraction A & B Buildings; 1:	1,640.00
00021130	12/04/2020	Lyman Janitorial LLC	SM; Remove all Trash, Sweep and Mop I	100.00

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00021158	12/04/2020	UniFirst Corporation (Formerly Walker Tc	Nylons	47.67
00021183	12/18/2020	Lyman Janitorial LLC	SM; Carpet Extraction for 304 & 323; Ser	150.00
00021183	12/18/2020	Lyman Janitorial LLC	SM; Cleaning of Dryer Room	50.00
Total				3,992.67
Contract Costs - Misc				
00021115	12/04/2020	Dormakaba USA Inc.	SM; 11/23; North Entrance Interior door r	199.00
00021143	12/04/2020	Rampart Security Systems	SM A; Elevator; 12/1/2020 to 2/28/2021	54.00
00021143	12/04/2020	Rampart Security Systems	SM B; Elevator; 12/1/2020 to 2/28/2021	54.00
00021229	12/31/2020	Greg's Lock & Key Service Inc	Invoice C159681 - Rekey & Master Key	118.00
Total				425.00
Trash Removal				
00021205	12/18/2020	Ted's Trash Service Inc.	SM; 11/6; 30 Yard Empty & Return	350.00
00021205	12/18/2020	Ted's Trash Service Inc.	SM; 11/10; 30 Yard Empty & Return	350.00
00021205	12/18/2020	Ted's Trash Service Inc.	SM; 11/13; 30 Yard Empty & Return	350.00
00021205	12/18/2020	Ted's Trash Service Inc.	SM; 11/23; 30 Yard Empty & Return	350.00
00021205	12/18/2020	Ted's Trash Service Inc.	SM; 11/27; 30 Yard Empty & Return	350.00
00021247	12/31/2020	Ted's Trash Service Inc.	SM; 2 Yard Rearload Service; 12/31	550.00
Total				2,300.00
Vehicle Maintenance				
Total				0.00
Appliance/equipment Maint & Repair				
Total				0.00
Insurance - Prop				
JV21/3018	12/31/2020	Journal Voucher	Post Monthly Insurance Expenses - Dece	3,313.20
Total				3,313.20
Insurance - Liability				
JV21/3018	12/31/2020	Journal Voucher	Post Monthly Insurance Expenses - Dece	355.17
Total				355.17
Insurance - Workman's Comp				
JV21/3018	12/31/2020	Journal Voucher	Post Monthly Insurance Expenses - Dece	527.73
Total				527.73
Insurance - Other				
JV21/3018	12/31/2020	Journal Voucher	Post Monthly Insurance Expenses - Dece	66.68
JV21/3018	12/31/2020	Journal Voucher	Post Monthly Insurance Expenses - Dece	142.23
Total				208.91
Employee Benefit - Admin				
00021113	12/04/2020	Delta Dental of Missouri Lockbox	12/1/2020 Dental; Group 1216-2001; Doi	168.92
00021189	12/18/2020	Nationwide Retirement Solution	Pension Fund Contributions; Case #013-	93.48
00021222	12/31/2020	Delta Dental of Missouri Lockbox	1/01/2021 Dental; Group 1216-2001; Doi	168.92
TR210071	12/14/2020	Bank Debit	IRS Tax Pymnt - Payroll 12/10	78.25
TR210072	12/24/2020	Bank Debit	IRS Tax Payment - Payroll 12/23	78.25
Total				587.82
Employee Benefits - Maint				

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00021182	12/18/2020	Lincoln National Life Insurance Company	Group Life&AD+D; Hill, Terrenth	5.56
00021189	12/18/2020	Nationwide Retirement Solution	Pension Fund Contributions; Case #013-	473.79
TR210071	12/14/2020	Bank Debit	IRS Tax Pymnt - Payroll 12/10	247.64
TR210072	12/24/2020	Bank Debit	IRS Tax Payment - Payroll 12/23	201.97
Total				928.96
Collection Losses				
TTC20011	12/31/2020	Tenant Transactions	For Project 03	3,855.90
TTC20012	12/31/2020	Tenant Transactions	For Project 05	754.34
Total				4,610.24
Operating Expenses				100,867.18
Operating Profit / (Loss)				(36,980.62)
Retained Earnings				115,872.48

Report Selections